

BARBADOS NETWORK



INFORMATION BOOKLET





Barbados Networkers at GAIA.

ACKNOWLEDGEMENTS

The Consular Division of the Ministry of Foreign Affairs and Foreign Trade wishes to express its gratitude to the following institutions that assisted in the preparation of this Booklet: Ministry of Agriculture and Rural Development; Ministry of Commerce and Consumer Affairs; Ministry of Finance; Barbados Customs and Excise Department; Barbados Government Information Service; Barbados Licensing Authority; Barbados Port Inc.; Barbados Water Authority; Government Printing Department; Grantley Adams International Airport Inc.; Barbadian Resettlement Council; Barbados Association of Retired Persons; Barbados Bar Association; Barbados Customs Brokers and Clerks Association; Barbados Light and Power Co. Ltd.; Cable and Wireless (B'dos) Ltd.; Digicel Barbados Ltd.; Small Business Association.

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Ministry of Foreign Affairs and Foreign Trade
Barbados
Second Edition, March 2007.

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INTRODUCTION

This **Information Booklet**, like the first edition produced in 1996, is designed to acquaint the Networker (previously known as Returning Nationals) with the measures the Government has instituted to facilitate their resettlement and to offer information and advice pertinent to resettlement.

Under the original **Charter for Returning and Overseas Nationals**, the Government of Barbados set in place an attractive package of concessions for Networkers. The objectives of the Charter are:

- (a) to create the appropriate conditions which would facilitate Networkers in re-integrating into Barbadian society as easily as possible;
- (b) to increase the potential human and other resources available to the country, directly through the Networkers themselves, and indirectly through the creation of a more conducive environment for services and investment by nationals remaining abroad;
- (c) to facilitate the development of a retirement industry in Barbados.

THE SECTION FOR BARBADOS NETWORKERS

To achieve the objectives of the Charter, the Barbados Networkers section (Previously known as the Facilitation Unit for Returning Nationals – FURN) was established in the Ministry of Foreign Affairs and Foreign Trade with a mandate to:

- (a) inform on the concessions available to networkers which are designed to facilitate their easy re-integration into Barbadian society;
- (b) provide comprehensive information to networkers at both overseas and local locations;

- (c) liaise with the relevant agencies, governmental and private sector, on matters relating to networkers;
- (d) develop in conjunction with relevant government agencies programmes of investment opportunities aimed specifically at Barbadians living overseas, and widening local investment opportunities available to returned nationals as well as overseas Barbadians;
- (e) maintain a skills bank in Barbados of networkers;
- (f) develop and maintain a 'technical assistance' programme drawing on the skills of appropriately qualified Barbadians abroad;
- (g) maintain contact with Barbadian organisations abroad through the diplomatic and consular Missions, with a view to enlisting the organisations' support and assistance with various "special projects";
- (h) liaise with organisations of networkers on local projects in which they are or can be involved.

DEFINITION OF A NETWORKER

A Networker is defined as an individual who qualifies for Barbadian citizenship by birth, descent, registration or naturalization, of any age, who is returning to Barbados to resettle permanently after a period **of at least ten (10) years abroad.**

It should be noted that Barbadian nationals deported for criminal activities DO NOT qualify under the Returning Nationals Programme.

The information in this Booklet is intended as a guide only. Prospective Networkers should check with the relevant agencies to obtain the most up to date information on the rules, regulations and fees pertaining to their resettlement in Barbados.



Passengers make their way to the Airport Terminal.

CONCESSIONS GRANTED TO NETWORKERS

Networkers who meet the criteria to qualify under this Programme may claim the concessions listed below **ONLY ONCE**.

(a) Concessions on Importation of Household and Personal Effects

Household and personal effects, whether used or new, adequate to furnish a family residence will be allowed into Barbados free of all duties and taxes. **Appendix 1** contains a list of personal effects which may be used as a guide. Items not listed may be allowed in free of all duties and taxes, provided that, in the opinion of the Comptroller of Customs, the type and quantities of the items are such as would indicate that they are intended for personal and not commercial use.

(b) Concessions on Importation of Motor Vehicles

One (1) motor vehicle per household, whether used or new, will be allowed in free of all duties and taxes. **(Please see the Section on the Clearance of Motor Vehicles).**

(c) Concessions on Importation of Tools of the Trade

Tools of the trade, whether used or new, will be admitted free of all taxes and duties. Tools of the trade are defined as: "That type and amount of instruments, tools, equipment, devices and machinery as would be usually used in the normal course and scope of a person's profession, trade or occupation without utilising additional labour." Networkers who wish to import tools of trade are advised to first submit a list of the equipment in question for approval by the Customs Department. Vehicles are not categorised as tools of trade.

(d) Concessions on Importation of Bicycles

One bicycle per person will be allowed in free of all taxes and duties.

(e) Foreign Currency Accounts

Networkers may hold foreign currency accounts with a limit up to the equivalent of BDS\$100,000 provided that the funds credited to such accounts represent foreign currency earnings from abroad in the form of pensions, rental income, interest, dividends or other income.

N.B.: No concessions are offered on the importation of building materials.

**CONDITIONS FOR RETAINING THE CONCESSIONS
GRANTED ON THE IMPORTATION OF MOTOR VEHICLES**

In order to continue to enjoy the waiver of duties and taxes granted to them on their return to Barbados, Networkers must:

- (i) reside in Barbados after resettlement for a period not less than one hundred and eighty-three (183) days annually, for **five consecutive years** and present proof of this each year to the Ministry of Foreign Affairs;
- (ii) retain their vehicle for a period of five years following the grant of the concession and report each year to the Ministry of Foreign Affairs to provide proof from the Licensing Department that the vehicle is still registered in their name. Insurance documents in respect of the vehicle must also be provided.

Failure to satisfy these requirements will result in the total duties and taxes waived becoming payable or the vehicle's seizure by the Comptroller of Customs.

PROCEDURE FOR ESTABLISHMENT OF ELIGIBILITY

At least one (1) month prior to their return, the Networker should inform the Ministry of Foreign Affairs and Foreign Trade of their intention to return permanently to Barbados. At this time, they should submit, information pertaining to their name, passport number, date of birth, date of arrival, estimated arrival of their shipment and a contact number in Barbados.

Immediately upon returning to Barbados, Networkers ought to notify the Ministry of Foreign Affairs and Foreign Trade of their arrival so as to ascertain a suitable date for an interview. *Interviews are held Monday – Friday between the hours of 9.00 a.m. - 12.30 p.m.* It is at the interview that the applicant's eligibility under the Networkers Programme will be established. Applicants will be required to provide:

(a) Proof of Citizenship

Networkers are required to provide proof of their Barbadian nationality, either by the production of a Barbados passport, a birth certificate, a Barbados Identification Card, or a certificate of citizenship accompanied by a photo identification card, such as a driver's license. Foreign passports with Barbados indicated therein as place of birth will not be accepted as proof of Barbadian citizenship.

Persons eligible for citizenship by descent who meet the required residency requirement are not processed under the Networkers Programme until they have formally applied for citizenship and the relevant documentation from the Immigration Department indicating that they have made such an application is produced. While the actual processing of the application for citizenship may take a number of months, this documentation generally attests to the fact that the individual is entitled to citizenship. On this basis, provision is made for the individual to be processed as a

Networker.

(b) Proof of Prior Residence in Barbados

Networkers are **no longer** required to provide proof that they resided in Barbados for a period of at least 183 days prior to immigrating

(c) Proof of Residence Overseas

Networkers must also submit such documentary evidence as may substantiate permanent residence outside of Barbados for at least ten (10) years. **This refers to the ten-year period immediately prior to the date of resettlement in Barbados.** The date of resettlement must be supported by the relevant Immigration Department entry stamp affixed to the passport. Entry stamps are affixed to the Immigration E/D cards where persons travel on expired Barbados passports, birth certificates or other approved travel documents. In these cases, that portion of the E/D card with the stamp affixed must be produced to substantiate the date of resettlement.

It is recommended that Networkers submit copies of filed income tax returns or proof of social security



The Ministry of Foreign Affairs and Foreign Trade.

payments for the qualifying ten-year period to confirm that they were normally domiciled outside of Barbados for that period and therefore eligible for concessions under the Programme. Where such documentation might be unavailable, official letters of employment giving employment dates will be accepted. These letters must carry the name, address, telephone and fax numbers and e-mail address of the company, agency, or government department and must be signed and dated.

Other documentation such as diplomas and degrees along with letters from the educational or vocational institutions showing dates of study will be accepted.

Documentation submitted must clearly link the Networker to permanent residence abroad for **at least ten years immediately prior to the date of resettlement in Barbados.**

N.B.: Networkers are advised that spending in excess of 183 days in a calendar year in Barbados will cause them to be resident in the country. They should therefore avoid being in this situation in the ten (10) year period immediately before returning to Barbados as this may render them ineligible to benefit from the relevant concessions.

(d) Proof of Cessation of Employment Overseas

Networkers must provide *bona fide* proof that they have retired or resigned from their jobs overseas.

(e) Proof of Establishment of Residence in Barbados

Networkers must provide proof that they are actually returning to take up residence in Barbados.

SWORN AFFIDAVIT

N.B.: All applicants, including former self-employed persons or housewives who are unable to provide evidence of the information required at (b) and (c) above may provide a sworn affidavit. This affidavit may either be prepared and signed by a Justice of the Peace or prepared by a lawyer and signed by a Justice of the Peace. The intention to resettle in Barbados must be expressly stated in the affidavit. A sample affidavit may be found at Appendix 2.

LETTER OF CERTIFICATION

Applicants who satisfy the relevant requirements are issued with a letter by the Ministry of Foreign Affairs certifying their eligibility under the Networkers Programme which they should present to the Customs Department to facilitate the clearing of their household and personal effects and the clearing of their motor vehicle.

N.B.: Networkers are advised to travel with all documents necessary for the clearance of their personal effects and motor vehicle and not to pack such documents in their shipment.

CLEARANCE OF HOUSEHOLD AND PERSONAL EFFECTS

Networkers are permitted a period of **three (3) months before and three (3) months after the date of arrival in the country to import (not purchase) their personal and household effects, whether used or new, under the Programme.** The Comptroller of Customs exercises discretionary power in respect of household and personal effects imported outside this three-month period. Applications for extension to this period must be made in writing to the Comptroller of Customs before the expiration of the period. Extensions are not automatic but are based on the merits of the particular case.



Container being handled at the Barbados Port.

The clearance of personal and household effects (and vehicles) on behalf of persons who qualify as Networkers, but have not yet entered the country, may only be facilitated by the posting of a bond for the total amount of the duties and taxes assessed. The bond can be arranged with any commercial bank but must include the

payment of stamp duty at the rate of one-quarter of one per cent of the assessed duties and taxes. (A bond for assessed duties of BDS\$100,000.00 will carry a stamp duty of BDS\$250.00) The bond is released when the Networker has presented the necessary documentation attesting to eligibility under the Programme.

Please refer to Appendices 3 to 8 for the fees chargeable by the various entities involved in the process of clearing goods imported by Networkers.

PROCEDURE

When the ship bringing the personal effects has arrived in port, the ship's local agent will notify the Networkers. On visiting the agent's office the Returnee will be able to collect the Bill of Lading. The Bill of Lading should be taken to the outdoor division of the Customs Department at the Port where the Returnee will be interviewed by a Customs Officer who will inform him/her of the relevant responsibilities in clearing the container. The Customs Officer will ask the Returnee to make a verbal declaration of the contents of the container.

Arrangements should then be made to have the container transported to the Returnee's residence to be unstuffed. There is a cost involved in this transportation. The unstuffing of the container is usually done after normal business hours. Clients are responsible for paying overtime, and travelling if required, for the Customs Officers overseeing the process.

Containers may be unstuffed during normal business hours if this is requested. All containers will be examined the same day on which they leave the Port. Small shipments of loose cargo may be examined and released from the Port. Freight Alongside Ship (FAS) charges which are charged payable to the Barbados Port Inc. must be paid before the goods are released.

If a vehicle is being shipped with personal effects, these effects should be packed into the container first and the vehicle after to avoid incurring the costs of unpacking and repacking personal effects.

It should be noted that whereas personal effects may be checked at the residence, vehicles may be checked and cleared only at the Port.



Government Headquarters.

CLEARANCE OF MOTOR VEHICLES

All requests for the importation of motor vehicles free of duties and taxes under the Networkers Programme must be submitted to the Ministry of Foreign Affairs for approval.

The Networkers Section of the Ministry of Foreign Affairs is open to the general public by appointment from Monday to Friday between 9.00 a.m. -- 12 noon. Networkers may collect the application form for Duty-Free Concession on one (1) Vehicle and return the completed form on the day of the interview. A copy of the form is at **Appendix 9**. A copy of all original documents should be provided. These copies will be retained by the Ministry of Foreign Affairs.

Although the vehicle may be cleared by the Networker, it is recommended that the services of a customs broker be employed. The broker will provide information on the documents required and the procedure to be followed. There is a cost for this service and it is advisable to shop around. A list of customs brokers may be obtained from the Barbados Customs Brokers and Clerks Association. The Association's contact details are in the Directory at **Appendix 11**.

Persons qualifying for networker status are allowed to import their vehicles three months prior to resettling permanently. In such cases, a bond such as that described under the Section **"Clearance of Household and Personal Effects"** must be posted for the total amount of duties and taxes assessed in the event that the Networker does not resettle within the stipulated period. A grace period of three months has also been granted for the importation of vehicles following resettlement.

In cases where the Networker needs to have the importation of his/her vehicle facilitated by a local dealership, proof must be provided to the Ministry of Finance that *the vehicle was ordered and paid for abroad*. Copies of the transfer documents must be submitted to verify that funds for the purchase did not originate from Barbados.

Vehicles imported by Networker must be imported from countries outside the Caribbean Community (CARICOM), unless the Networker is relocating from a country within CARICOM. In addition, funds for the purchase of the vehicle must be sourced outside of Barbados.

Networkers who designate agents to act on their behalf should inform the Comptroller of Customs of this in writing and have conferred on the agent the power of attorney.

Used/Reconditioned Vehicles

Following amendment of the regulations governing the importation of used or reconditioned cars, used or reconditioned cars could not be imported into Barbados if they were older than four (4) years and/or if they had an odometer reading over 50,000 kilometres (31,250 miles).



Motor Vehicles awaiting clearance through the Customs and Excise Department at the Barbados Port.

However, importation by Networkers of vehicles older than four (4) years, or with odometer readings exceeding 50,000 kms., is allowed, provided the Networker submits proof that he/she owned the vehicle for at least four (4) years prior to importation.

Where the vehicle has been owned by the Networker for less than four (4) years it must conform to current regulations, i.e. it must be less than four (4) years old and have an odometer reading of less than 50,000 kms.

However where the Networker's vehicle does not qualify under the foregoing rules, the Networker **must** obtain permission for importation from the Ministry of Finance **prior** to shipping the vehicle.

GENERAL INFORMATION

PORT CHARGES

Barbados Port Inc.'s policy is to waive excess storage charges on the personal and household effects and vehicles of Networkers. The excess storage charges are normally applied from the ninth working day after the landing or unstuffing of the container. Networkers are however encouraged to have their documents processed as quickly as possible to avoid any complications in this regard.

Networkers are advised to confirm with shipping agents that the payment made for shipping effects covers all local port and other administrative charges. In an effort to appear competitive, some shipping agents do not always include local port charges in their quotations.

NO DUTY FREE PURCHASES IN BARBADOS

Networkers are also reminded that vehicles or other goods or appliances may not be purchased duty free in Barbados under the Networkers Programme.

OTHER USEFUL INFORMATION

(i) Putting the Vehicle on the Road

After the vehicle is cleared through Customs, it is now ready to be registered and licensed. The number plate can then be bought from any of a number of places providing this service. The licensing offices for the parishes are listed below.

LICENSING OFFICES FOR PARISHES

St. Michael, St. George, St. John -- Licensing Office -- The Pine, St. Michael

Christ Church, St. Philip -- Licensing Office -- Oistins, Christ Church
St. James, St. Peter, St. Thomas, St. Joseph, St. Lucy, St. Andrew --
Licensing Office -- Speightstown, St. Peter

REGISTRATION OF MOTOR VEHICLES

The appropriate application form held by the Barbados Licensing Authority (BLA) must be accompanied by the following:

- a. Weight certificate which can be acquired daily from the BLA for a fee of twelve (12) dollars.
- b. Customs Declaration Certificate (C65).
- c. Proof of ownership.

LICENSING OF MOTOR VEHICLES

The following documents are required:

- a. Insurance Certificate or Cover Note for the vehicle from a Barbados insurance company.

- b. Appropriate fee depending on the weight and type of vehicle.
See Revenue list attached in **Appendix 10**.

PROVISIONAL REGISTRATION PLATES

These plates may be rented from the BLA to facilitate weighing and licensing of motor vehicles on production of the vehicle's Insurance Certificate or Cover Note. Unregistered vehicles may use these plates legally to move the vehicle from the Port of Entry and to carry out licensing procedures.

(ii) Obtaining Public Utility Services

(a) Telephone

The Government is in the process of liberalising telephone services. Currently, Cable and Wireless (Barbados) Limited is the sole company which provides a domestic landline service. Mobile services are provided by Cable and Wireless and Digicel Barbados Limited. Contact information on these companies may be located in **Appendix 11**. In addition, the Government has awarded licences to three new operators to provide fixed wireless telephone service. Information on these companies is not yet available.

(b) Water

Returning Nationals may contact the Barbados Water Authority (BWA) to obtain water service. The contact information for the BWA is at **Appendix 11**.

(c) Electricity

The Barbados Light and Power Co. Ltd. (BL&P) is the sole provider of electricity services in Barbados. Networkers may contact the BL&P for their electricity supply. Contact details are at **Appendix 11**.

(iii) Engaging the Services of an Attorney-at-Law

Networkers who wish to engage the services of an attorney-at-law may consult the yellow pages of the Barbados Telephone Directory or contact the Barbados Bar Association. In addition, a list of registered attorneys-at-law is published annually in the Official Gazette.

Over the years, some nationals have complained to the Ministry and the overseas Missions about the non-professional conduct of some members of the legal profession in Barbados. Many nationals seem to be unaware of the existence of a mechanism for dealing with such complaints. There is a Disciplinary Committee of the Barbados Bar Association which investigates complaints brought by clients against attorneys-at-law.

COMPLAINTS PROCEDURE

A formal complaint must be made on the appropriate application forms and submitted to the Secretariat of the Disciplinary Committee. These forms may be obtained from the Secretariat or the various overseas Missions. The Secretary to the Committee will assist any applicant who wishes to file a complaint against an attorney-at-law.

An applicant may also write directly to the Secretary, Disciplinary Committee at the following address:

The Secretary
Disciplinary Committee
Barbados Bar Association
Inga Lodge
Pinfold Street
St. Michael
Tel. (246) 430-9516
Fax (246) 228-1739

(iv) Importation of Animals and Meat

Under the Animals (Disease and Importation) Act, Cap. 253, and the Animals (Diseases and Importation Control) Regulations, 1961, it is necessary to apply to the Veterinary Services, Ministry of Agriculture and Rural Development for a permit to import any animal, animal product, bird or meat into the island. This applies also to any transshipment through Barbados. It is expected, however, that new legislation may soon be put in place, and specific enquiries should be made prior to resettlement.

The importation of animals and meat is only allowed from certain countries specified in the Schedules listed in the Regulations. Import applications must be made at the **Veterinary Services Office**, the Pine, East-West North-South Cross Roads, St. Michael. Permits will in all cases give details of the conditions to be complied with and the certification requirements for such imports.

Dogs and cats are permitted into Barbados from the following Rabies Free countries and regions:

- ◆ United Kingdom
- ◆ Antigua & Barbuda
- ◆ St. Kitts & Nevis
- ◆ Northern Ireland
- ◆ St. Lucia
- ◆ Jamaica
- ◆ St. Vincent and the Grenadines
- ◆ New Zealand
- ◆ Australia

Dogs/cats coming into Barbados from North America may be certified under the PETS Scheme to enter the United Kingdom and be certified by the United Kingdom Department for Environment, Food and Rural Affairs (DEFRA). Dogs/cats can then enter Barbados

without the six (6) months quarantine period. An Import Permit **must** still be obtained from the Veterinary Services Department. Details of the PETS Scheme can be obtained from the DEFRA website at www.defra.gov.uk.

In the case of any other country, the dog/cat must undergo the six (6) months quarantine in the United Kingdom before entering Barbados during which time an Import Permit must be obtained from the Veterinary Services Department.

Horses are allowed under Import Permit from qualifying countries. Pet birds are allowed under Import Permit with stringent import conditions. Certain birds such as parrots also require permits from the CITES division of the Ministry of Energy and the Environment and applications should be made at least six (6) weeks prior to the proposed travel date.

Other species **may** be allowed entry into Barbados if specific import conditions are complied with. Sufficient time should be allowed for such applications to be processed, as new conditions may have to be written for certain species.

(v) The Barbados Small Business Association (SBA)

The Small Business Association is a non-profit organisation representing the interests of small enterprises and promoting their success by developing financial and training opportunities to bring about long-term stability and growth to the sector.

Following are some of the benefits offered to members:

- * professional business advisory services;
- * coordination and facilitation of members' participation in trade shows;
- * joint tendering on Government and private sector contracts;

- * the provision of secretarial services;
- * the provision of office facilities for interviews and board meetings;
- * group Health Insurance;
- * discounts on internet services and advertising;
- * financial services;
- * free education and training.

To qualify as a small business, the enterprise should meet any **two** of the following criteria: under \$2,000,000.00 in sales; under \$1,000,000.00 in equity; and, under 25 employees.

The SBA is located at 1 Pelican Industrial Park, Princess Alice Highway, Bridgetown and its contact details are as follows:

Tel.: (246) 228-0162; Fax: (246) 228-0613; E-mail:
sba@sunbeach.net Website: www.sba.org

(vi) Barbados Association of Retired Persons (BARP)

The Barbados Association of Retired Persons (BARP) is a non-profit company incorporated under the Companies Act of Barbados. BARP is managed by a Board of Directors and staffed by volunteers from among its members.

BARP's objectives include:

- * enhancing the quality of life of its members;
- * representing, expressing and giving effect to the views of its members;

- * identifying financial resources to assist its members;
- * promoting and monitoring legislation or other measures affecting members;
- * co-operating with other national and international bodies pursuing similar objectives.

Membership is open to all Barbadians residing in Barbados or overseas, who are 50 years of age or older, whether retired or not. BARP members enjoy discounts and concessions ranging from 5% to 50% offered by over 200 companies and individuals providing goods and services. In addition, free and confidential legal advice is provided by a Legal Advisory Committee comprised of attorneys-at-law. Members under the age of 75 years have access to an affordable medical assistance plan. Once enrolled, and there is no break in the payment of premiums, members are covered for life.

BARP is located at Collymore Rock, Bridgetown and its office hours are 10.00 a.m. -- 12.30 p.m. and 1.30 – 3.30 p.m. Its contact details are as follows:

Tel.: (246) 228-7554;

Fax: (246) 427-8732;

[E-mail: barp@caribsurf.com](mailto:barp@caribsurf.com)

[Website: www.barpbbs.com](http://www.barpbbs.com)

APPENDIX 1

PERSONAL AND HOUSEHOLD EFFECTS ALLOWANCES FOR DUTY FREE IMPORTATION

QUANTITY	DESCRIPTION
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LIVING ROOM

- 1 Couch
- 3 Television Sets
- 3 Video Recorders
- 1 Components Set including Compact Disc Player
- 3 Portable Radios/Tape Recorders
- 4 Telephones
- 1 Telephone Answering Machine
- 1 Video Camera/Camcorder
- 1 Living Room Suite
- 2 Whatnot
- 3 Lamps

DINING ROOM

- 1 Dining Room Set (Table and Chairs) 1
- Liquor Trolley
- 4 End Tables
- 1 Coffee Table
- 1 Curio Display Cabinet
- 1 Sideboard/ Buffet

KITCHEN

- 2 Microwave Ovens
- 1 Stove (Gas or Electric)
- 1 Refrigerator
- 1 Dish Washer
- 1 Washing Machine
- 1 Dryer
- 1 Kitchen Table

- 6 Kitchen Stools/Chairs
- 1 Deep Freeze/Freezer
- Kitchen Cabinets
- Kitchen ladder (step ladder)
- Pots and Pans
- Electric Kettle
- Stove top kettle
- Cutlery
- Chinaware
- Crystal
- 2 Electric Can Openers
- 2 Kitchen Scales
- 1 Electric Juicer
- 1 Electric Knife
- 1 Electric Kitchen Saw
- 2 Toasters
- 1 Toaster Oven
- 1 Pressure Cooker
- 1 Blender
- 1 Food Processor
- 1 Coffee Maker
- 1 Percolator
- 2 Canister Sets
- 2 Hot Plates
- Other small electrical appliances for domestic use

BEDROOM

- 4 King-size, Queen-size or Double Beds or;
Single Beds
- 8 Dressers
- 4 Chest of Drawers
- 4 Bedside Tables
- 8 Bedroom Chairs
- 4 Wardrobes
- 8 Lamps for Bedside Tables
- 6 Lamps for Dressers
- 1 Sofa Bed

- 1 Baby Crib
- 1 Play Pen

BATHROOM

- 4 Clothes Hampers
- 2 Shelf Units (Bathroom)
- 2 Bathroom Scales

OTHER

- 1 Patio Set
- 6 Verandah Chairs
- 4 Lounge Chairs
- 2 Nests of Tables
- 4 Wall Clocks
- 2 Ironing Boards
- 1 Sewing Machine
- Surge Protectors
- 2 Desks
- 2 Chairs
- 4 Book Cases
- 1 Typewriter and Stand
- 4 Filing Cabinets
- 1 Safe
- 2 Personal Computers and Computer Stands
- 2 Printers and Printer Stands
- 2 Recliners
- 1 Fax Machine
- 1 Lawn Mower
- 1 Generator
- 1 Barbecue Grill
- 2 Water Pumps
- 2 Ladders

**Reasonable
Quantity**

- Exercise equipment for use at home
- Garden Tools
- Household Repair Tools
- Weedwacker
- 1 High Chair
- 2 Rocking Chairs
- 1 Aquarium
- 2 Clothes Irons
- 1 Hair Dryer (with hood)
- 2 Blow Dryers (hand-held)
- 1 Water Tank

**Reasonable
Quantity**

- Carpets and Carpet Underlayer
- Drapes
- Blinds
- 1 Floor Polisher
- 2 Vacuum Cleaners
- 6 Fans (Ceiling or Standing)
- 6 Mirrors
- 6 Rugs
- All** Wall Paintings
- 2 Chandeliers
- 4 Hassocks

**Reasonable
Quantity**

- Household Linen
- 1 Laptop Computer

Reasonable

Quantity

Musical Instruments

1 Entertainment Unit

4 Air-Conditioning Units

Quantity

Household Linen

1 Satellite Dish

Items not listed may also be allowed in free of all duties and taxes, provided that, in the opinion of the Comptroller of Customs, the type and quantities of the items are such as would indicate that they are intended for personal and not commercial use.

APPENDIX 2

Specimen

BARBADOS

AFFIDAVIT

I, **SARA DOE**, Retired Mechanical Engineer of 346 Breadfruit Lane, Newton Terrace, in the Parish of Christ Church **MAKE OATH AND SAY** as follows:

1. I am fifty-five years old and was born in Barbados on November 8, 1950 and am the holder of a Barbados Passport No. 123456 issued to me by the Barbados Consulate General in Toronto, Canada on June 14, 2003.
2. I left Barbados on October 30, 1954 and emigrated to Canada where I studied and qualified as a Mechanical Engineer. For several years, I worked at numerous engineering firms and my last employer prior to my retirement in Canada in 2004 was The Global Engineering Firm, Toronto, Canada.
3. I currently receive a pension from the Canada Pension Office, Toronto, M1L 28B, Canada. I have decided to return to Barbados permanently and reside here for the rest of my life. I arrived in Barbados from Toronto, Canada on December 3, 2005.
4. My possessions, which consist of clothing, furniture and a Honda Civic motor car, were shipped from Toronto, Canada and arrived in Barbados on December 6, 2005.



Barbadians return to the land of their birth.

APPENDIX 3

Ship's Agents, Aircraft Agents/Air Cargo Sheds and Other Cargo Consolidators

DOCUMENT FEE

		RATES MOST FREQUENTLY QUOTED	
		Containerised Cargo	Breakbulk (Loose) Cargo
1.	Ships' Agents	Personal and Household Effects	And Personal Goods
		\$57.50	\$34.50
2.	Aircraft Agents/Air Cargo Sheds		\$57.50
3.	Other Cargo Consolidators		\$34.50

N.B.: The document fees are charged by the above-mentioned firms when bills of lading, delivery orders and airway bills related to imported goods including personal and household effects are "released" to importers (owners) of imported goods. Such fees are also payable by Returning Nationals.

APPENDIX 4

Barbados Port Inc.
Rates for FAS (Free Alongside Ship)
Containerised and Breakbulk

CONTAINER RATES

Type	Ton	R S & D	Tonnage Dues	Pre-Vat Final	VAT	Final Total	Total With Unstuffing
DRY:	\$	\$	\$	\$	\$	\$	\$
20 FT	22	680.00	26.40	706.40	105.96	812.36	1,030.86
40 FT/ST	44	1,360.00	52.80	1,412.80	211.92	1,624.72	2,061.72
40 FT/HC	44	1,622.00	52.80	1,674.80	251.22	1,926.02	2,363.02
45 FT/ST	50	1,530.00	60.00	1,590.00	238.50	1,828.50	2,320.13
45 FT/HC	50	1,825.00	60.00	1,885.00	282.75	2,167.75	2,659.37
REEFERS	\$	\$	\$	\$	\$	\$	\$
20 FT	15	760.00	18.00	778.00	116.70	894.70	1,113.20
40 FT/ST	30	1,520.00	36.00	1,556.00	233.40	1,789.40	2,226.40
40 FT/HC	30	1,672.00	36.00	1,708.00	256.20	1,964.20	2,401.20
45 FT/ST	33	1,710.00	39.60	1,749.60	262.44	2,012.04	2,503.66
45 FT/HC	33	1,881.00	39.60	1,920.60	288.09	2,208.69	2,700.31

UNSTUFFING CHARGES \$190.00 per T.E.U.

T.E.U.	RATE \$	VAT \$	TOTAL \$
1	190.00	28.50	218.50
2	380.00	57.00	437.00
3	570.00	85.50	655.50
4	760.00	114.00	874.00
5	950.00	142.50	1,092.50
6	1,140.00	171.00	1,311.00
TYPE	RATE	VAT	TOTAL
43 FT	408.50	61.28	469.78
45 FT	427.50	64.13	491.63
48 FT	456.00	68.40	524.40

BREAKBULK RATES:

TONS	RATE/R S & D	TONNAGE DUES	PRE-VAT TOTAL	VAT	FINAL TOTAL
DRY	\$	\$	\$	\$	\$
1	40.00	1.20	41.20	6.18	47.38
2	80.00	2.40	82.40	12.36	94.76
10	400.00	12.00	412.00	61.80	473.80
REEFER	\$	\$	\$	\$	\$
1	55.00	1.20	56.20	8.43	64.63
2	110.00	2.40	112.40	16.86	129.26
10	550.00	12.00	562.00	84.30	646.30

NB.: Container Rates are levied per twenty equivalent Unit:

1X20 CONT. -: 1 T.E.U.

1X40 CONT. -: 2 T.E.U.

APPENDIX 5

CUSTOMS BROKERAGE SERVICES

	Documentation Fee/Clearance of Motor Vehicles	Most Frequently Quoted Rate
(a)	<p>Document Fee</p> <p>Includes: Preparation of Bills of Sight</p> <p>Preparation of Customs C63 and C65 forms.</p> <p>Attendance at various interview sessions with Returning Nationals.</p> <p>Ensuring that the prepared documentation is processed by the relevant Customs Division and completion of transactions by satisfying all Customs requirements.</p> <p>Other miscellaneous services.</p>	\$350.00
(b)	<p>Clearance of imported motor vehicles</p> <p>Includes: Preparation of Bills of Sight</p> <p>Valuation of vehicles by relevant Customs station.</p> <p>Preparation of documentation and ensuring processing by the relevant Customs station.</p> <p>Other miscellaneous services.</p>	\$300.00

APPENDIX 6

FREIGHTING OF CONTAINERISED CARGO TO IMPORTER'S PREMISES

Locations	Size of Containers	Most Frequently Quoted Rates
Bridgetown and its environs off St. Michael	40	\$400.00-\$450.00
	20	\$250.00-\$300.00
Other Locations	40	\$600.00
	20	\$300.00-\$400.00

APPENDIX 7

CUSTOMS OVERTIME RATES

- (a) The overtime rates listed below are applicable when the services are retained from the close of official hours and shall be payable for every hour or part thereof:

GRADES	RATES
Customs Officer I Customs Officer II	\$24.82
Customs Officer III Clerical Officer	\$20.79 \$17.38

- (b) The overtime rates listed below are applicable when the services of officers are **not** retained from the close of official hours and shall become payable for every hour or part thereof:

GRADES	RATES
Customs Officer I Customs Officer II	\$49.64
Customs Officer III Clerical Officer	\$40.58 \$34.76

APPENDIX 8

TRAVELLING RATES

The below travelling rates are payable to Customs Officers who use their own transportation to travel to and from Networker's premises to examine imported goods during overtime hours:

RATES

MOTOR CARS	
Distance	Rate with effect from 1 st April 2005
For the first 320 kilometres travelled each month	\$1.80 per kilometre
For every additional kilometre travelled each month	\$0.72 per kilometre
For each passenger transported	\$0.07 per kilometre

APPENDIX 9

APPLICATION

For Duty-Free Concession on one (1) Vehicle in Accordance with the Networkers Policy of the Ministry of Finance

INSTRUCTIONS:

- (a) This application must be forwarded to the Permanent Secretary, Consular Division Ministry of Foreign Affairs Culloden Road, Bridgetown St. Michael.
- (b) This application must be accompanied by **copies** of supporting documents (*where applicable*). The original documents must also be presented for verification.

CRITERIA FOR CONSIDERATION:

A Networker must present proof of being:

- (a) at least 50 years old;
- (b) a Barbadian citizen by birth, descent, registration or naturalization (**Applicants are required to furnish proof of having resided on the island for at least 183 days prior to emigrating**);
- (c) resident abroad for at least ten (10) years **immediately prior to the date of resettlement**;
- (d) the owner of a vehicle which was purchased from a country outside the region of the Caribbean Common Market (CARICOM), unless he/she is relocating from a country within the CARICOM region;

- (e) the vehicle maybe imported within a period of three (3) months before or three (3) months after the date of resettlement. **(Where the vehicle is imported within three (3) months before the date of resettlement, persons will be required to enter into a bond arrangement with the Comptroller of Customs until the application process is completed);**
- (f) applications will only be processed following resettlement. Networkers may telephone **436-6435** to arrange an interview after completing this form **and obtaining copies of the relevant documents.**

TO BE COMPLETED BY THE NETWORKER

I, of
(Print Name)

.....
(Address)

hereby declare that I am a Barbadian Citizen who returned to
 resettle on after residing at
(Date)

.....
(Former Overseas Address)

..... from
(Date)

I hereby furnish the following copies of my original documents to support the request:

• PROOF OF AGE AND BARBADIAN CITIZENSHIP

- Barbados Passport No.:.....
- Other Passport No.:.....
- Other *(please specify)*:.....

• **PROOF OF THE DURATION OF RESIDENCE ABROAD**

- Official correspondence from Income Tax Department
- Official correspondence from Social Security Department
- Job Letter confirming date of commencement and cessation of employment as well as reason for cessation
- Other (*please specify*).....

• **VEHICLE DETAILS**

Purchased from on
(Country) (Date)

- Certificate of Title
- Overseas Vehicle Registration Document
- Other.....
- Make/Model
- Chassis #

- Have you received duty-free concessions as a Returning National in the past?
..... When?
(Yes) or (No) (Date)

- Is it your intention to resettle here permanently?

(Yes) or (No)

(You may Contact the Consular Division at the Ministry of Foreign Affairs regarding the importation of your household and personal effects.)

CERTIFICATE

I certify that to the best of my knowledge the particulars given above are correct and I understand that the detection of any false information will result in the repayment of all duties and taxes.

Signature:

T e l e p h o n e N o : . _ _

Date:.....

FOR OFFICIAL USE ONLY

Original Documents seen and verified by:

.....

(Name of Officer)

on

(Date)

APPENDIX 10

BARBADOS LICENSING AUTHORITY FEES & TAXES

MOTOR CARS

Cars not exceeding 1150 kg.	\$ 265.00
Cars not exceeding 1350 kg.	330.00
Cars not exceeding 1550 kg.	600.00
Cars exceeding 1550 kg.	1060.00

DRIVING LICENCES & RELATED FEES

Driving Licence for Three (3) Years (<i>Domestic</i>)	125.00
Driving Licence for One (1) Year (<i>Domestic</i>)	50.00
Issue of Duplicate Licence	10.00
Learner's Permit	40.00
Renewal of Learner's Permit	35.00
Visitors Driving Permit	10.00
Driving Test	50.00
International Driving Licence	50.00
Licence to drive Hackney Carriage (<i>Taxi</i>)	15.00
” Maxi Taxi	25.00
” Limousine	25.00
” Tour Bus	50.00
” Omnibus	10.00
” Mini Bus	150.00
” Route Taxi	155.00

EXAMINATION FEES

Description of Examination	Examination	Certificate	Re-Exam
Heavy Motor Cycles	\$10.00	\$5.00	\$2.00
Light Motor Cycles	10.00	5.00	2.00
Motor Bicycles	10.00	5.00	2.00
Private Cars	45.00	25.00	10.00
Public Service Vehicles	45.00	25.00	10.00
Goods Vehicles, Tractor, Trailer	45.00	25.00	10.00
Weight Certificate		12.00	
Special Permit/Licences		6.00	
Limited Trade Licence Plates		40.00 per set	
Provisional Licence Plates		10.00 per day per set	

APPENDIX 11

DIRECTORY

NETWORKERS PROGRAMME

Ministry of Foreign Affairs and Foreign Trade

#1 Culloden Road

St. Michael

BARBADOS

Tel.: (246) 431-2200

Fax: (246) 429-6652

[E-mail: barbados@foreign.gov.bb](mailto:barbados@foreign.gov.bb)

Opening Hours: Monday – Friday, 9.00 a.m.--12.30 p.m. (Appointments)
8.15 a.m.-- 4.30 p.m. (Enquiries)

NETWORKERS INFORMATION DESKS AT BARBADOS OVERSEAS MISSIONS

Barbados High Commission (London)

1 Great Russell Street

London WC1B 3ND

UNITED KINGDOM

Tel.: (4420) 7631-4975

Fax: (4420) 7323-6872

[E-mail: london@foreign.gov.bb](mailto:london@foreign.gov.bb)

Embassy of Barbados (United States of America)

2144 Wyoming Avenue N.W.

Washington DC 20008

UNITED STATES OF AMERICA

Tel.: (202) 939-9200/1/2

Fax: (202) 332-7467

[E-mail: washington@foreign.gov.bb](mailto:washington@foreign.gov.bb)

**Embassy of Barbados
(Venezuela)**

Edificio Los Frailes
Oficina 501, Piso
Avenida Principal de Chuao
Chuao
VENEZUELA
Tel.: (58212) 992- 0545
Fax: (58212) 991-0333
[E-mail: caracas@foreign.gov.bb](mailto:caracas@foreign.gov.bb)

**Embassy of Barbados
(Belgium)**

100 Avenue Franklin D. Roosevelt
1050 Brussels
BELGIUM
Tel.: (322) 732-1737
(322) 732-1867
Fax: (322) 732-3266
[E-mail: brussels@foreign.gov.bb](mailto:brussels@foreign.gov.bb)

**Permanent Representative of Barbados
to the UN at Geneva**

18A Chemin Francois-LehMann
1218 Grand Saconnex
GENEVA
Tel.: (4122) 791-8500
Fax: (4122) 791-8509
[E-mail: geneva@foreign.gov.bb](mailto:geneva@foreign.gov.bb)

**Barbados High Commission
(Canada)**

130 Albert Street
Suite 1204
Ottawa K1P 5G4
CANADA
Tel.: (613) 236-9517/8
Fax: (613) 230-4362
[E-mail: ottawa@foreign.gov.bb](mailto:ottawa@foreign.gov.bb)

**Consulate-General of Barbados
(New York)**

800 Second Avenue
2nd Floor
New York, NY 10017
UNITED STATES OF AMERICA
Tel.: (212) 867-8435
Fax: (212) 986-1030
[E-mail: newyork@foreign.gov.bb](mailto:newyork@foreign.gov.bb)

**Consulate-General of Barbados
(Toronto)**

105 Adelaide Street West
Suite 1010
Toronto, Ontario, M5H 1P9
CANADA
Tel.: (416) 214-9805
Fax: (416) 214-9815
[E-mail: toronto@foreign.gov.bb](mailto:toronto@foreign.gov.bb)

**Consulate-General of Barbados
(Miami)**

150 Alhambra Circle
Suite 1000
Coral Gables
Florida 33134
UNITED STATES OF AMERICA
Tel.: (305) 442-1994
Fax: (305) 567-2284
[E-mail: miami@foreign.gov.bb](mailto:miami@foreign.gov.bb)

OTHER GOVERNMENT OFFICES/DEPARTMENTS

Ministry of Finance Government Headquarters

Bay Street
St. Michael
BARBADOS
Tel.: (246) 436-6435
Fax: (246) 429-4032

Ministry of Agriculture and Rural Development

Graeme Hall
Christ Church
BARBADOS
Tel.: (246) 428-4150
Fax: (246) 420-8444
[Email: psminagric@caribsurf.com](mailto:psminagric@caribsurf.com)

Ministry of Commerce and Consumer Affairs

No.1 Pelican Industrial Estate
Reef Road
St. Michael
BARBADOS
Tel.: (246) 437- 3552/3
Fax: (246) 228-3821
[Email: pscommerce@commerce.gov.bb](mailto:pscommerce@commerce.gov.bb)

Customs Department

Port Authority Building
Harbour Road
Bridgetown
BARBADOS
Tel.: (246) 430-2300
Fax: (246) 430-2370
[Email: asycuda@customs.gov.bb](mailto:asycuda@customs.gov.bb)

Barbados Licensing Authority

The Pine
St. Michael
BARBADOS
Tel.: (246) 436-4920
Fax: (246) 430-0761
[Email: psec@publicworks.gov.bb](mailto:psec@publicworks.gov.bb)

PUBLIC UTILITY COMPANIES

Cable and Wireless (Barbados) Ltd.

Windsor Lodge
Government Hill
St. Michael
BARBADOS
Tel.: (246) 292-5050
Fax: (246) 436-5036

Digicel Barbados Limited

The Courtyard
Hastings
Christ Church
BARBADOS
Tel.: (246) 434-3444
Fax: (246) 426-3444

Barbados Water Authority

Head Office:

Pine East-West Boulevard
The Pine
St. Michael
Tel.: No.:427-3990/1 (PBX)
Fax No.: 426-4507
Mailing Address: P.O. Box 1260
Bridgetown
Email Address: bwa@caribsurf.com

**Barbados Water Authority
Customer Service Centre:**

Coles Building
Probyn Street
Bridgetown
Tel.: No.: 429-6164 (PBX)
Fax No.: 429-6193
Hotline No.: 434-4292/(434-4BWA)
Email Address: Customercare@bwa.bb

Barbados Light & Power Company Limited

P.O. Box 142
Garrison Hill
St. Michael
BARBADOS
Tel.: (246) 436-1800
Fax: (246) 429-6000

BARBADOS CUSTOMS BROKERS AND CLERKS ASSOCIATION

P.O. Box 970
Eagle Hall
St. Michael
BARBADOS
Tel.: (246) 430-0995
Fax: (246) 430-0996
[E-mail: customsbrokersassoc@yahoo.com](mailto:customsbrokersassoc@yahoo.com)
Website: www.barbadoscustomsbrokers.org

BARBADOS SMALL BUSINESS ASSOCIATION

1 Pelican Industrial Park
Princess Alice Highway
Bridgetown
BARBADOS
Tel.: 228-0162
Fax: 228-0613
[E-mail: sba@sunbeach.net](mailto:sba@sunbeach.net)

BARBADOS ASSOCIATION OF RETIRED PERSONS

SEMGEM House

King Street

Bridgetown

BARBADOS

Tel.: (246) 228-7554

Fax: (246) 427-8732

E-mail: carcher@caribsurf.com

Website: www.caribliffe.com/pub/barp

RETURNING NATIONALS ORGANISATIONS/ASSOCIATIONS

The Association of Barbadian Resettlers from Britain

(BARBRIT) Friendship Tenantry

Hothersal Turning

ST. MICHAEL

Mrs. Phyllis Warner (Secretary)

Tel.: (246) 426-6651

Barbados Overseas Resettlement Association (BORA)

P.O. Box 643

Bridgetown

ST. MICHAEL.

Mrs. Sheila Greaves (Secretary)

Tel.: 425-4847

Northern Group for Returning Nationals (NGRN)

P.O. Box 4106

Queen Street

Speightstown

ST. PETER

Mrs. Jacqueline Corbin (Secretary)

Tel.: 439-6676

Barbados Ex-Overseas & Friends Association (BOEXFA)

P.O. Box 398
Bridgetown
ST. MICHAEL.
Mrs. Verita Williams (Secretary)
Tel.: 228-4443

United Overseas Association (UOA)

4 Ealing Park
CHRIST CHURCH.
Mr. Victor Ellis (Secretary)
Tel.: 420-5648

**National Resettlement and
Development Council (NRDC)**

P.O. Box 1134
Bridgetown
ST. MICHAEL
Mrs. Ena Rose (Secretary)
Tel.: 423-3619

The Barbadian Resettlement Council (BRC)

P.O. Box 834
Bridgetown
ST. MICHAEL.
Mr. Wilbert Haynes (Secretary)
Tel.: 432-2260

**Society for the Resettlement
of Caribbean Nationals**

(SRCN)* Oistin Hill
CHRIST CHURCH
Mr. Aaron Larrier (President)
Tel.: 228-8758 (Work)
428-8273 (Home)

*** The SRCN is not affiliated to the Barbadian Resettlement Council, the umbrella group of organisations/associations.**



Tarmac at GAIA.

